



BIRCH
M A N A G E M E N T

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Phone (336) 288-6997

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Fax

To:	Birch Management, Inc	From:	
Fax:	336-272-2575	Pages:	
Phone:	336-288-6997	Date:	
Re:	Application	cc:	

Urgent For Review Please Comment Please Reply Please Recycle

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Please find attached the following required documents:

- Application, if not filled out online
- Copy of government issued identification
- Copy of Social Security card
- Copy of most recent pay stub, or income verification
- Application Contingency Form
- Authorization Form for application verification

Applicant Authorization

I/we authorize Birch Management, Inc to obtain my present and previous residence information, as well as any current and previous employment information. This includes any salary or other pertinent information that may assist in completing my rental application. I further authorize Birch Management, Inc to verify my credit history and perform a criminal record search by any means deemed reasonable..

I understand that the information that Birch Management, Inc. obtains is to be used only in the processing of my rental application.

Further, I authorize my current and former employers as well as other organizations to provide such information. I hereby release and hold harmless Birch Management, Inc., my current and former employers, my current and former landlords, and any other organizations who have provided information from any and all liabilities arising out of the use of such information in connection with my consumer report.

Applicant Information

Full Name: _____ Gender: Male / Female

Social Security Number: _____/_____/_____ Date of Birth: ____/____/_____

Driver's License Number: _____ State: _____

Current Address: _____

City, State, & Zip: _____

Applicants Signature: _____ Date: _____



Application Contingency, if any

Move in Date _____ Account # _____

I, _____ have personally inspected the property at _____ and wish to complete an application to lease this property, but request that the following repairs be considered prior to occupancy. The items below, which are initialed by a Birch Management Property Manager, become mutually agreed to conditions of the Residential Rental Contract (Lease) and are to be signed by both parties on the condition that at least (10) days exist between this agreement and occupancy. Otherwise, I agree to take the property in the same condition as I viewed it on (date) _____. Please note the owner and/or agent reserve the right to negotiate and seek an increased monthly rental rate if repair contingencies cost submitted below are in excess of \$200.00.

It is further agreed that any repair requests added later may be accomplished at the convenience of the maintenance personnel and may not be completed until after occupancy.

Approved/Denied:

Repair Requests:

Applicant: _____ Applicant: _____

Date: _____ Date: _____