

**Unit Information for:**

Please take a few minutes to fill out the information below. The information below will assist us in effectively marketing and managing your property. Should you not know the answer of an item, do not worry, we will get that information for you. We thank you for your time in providing this information.

|                                    |   |
|------------------------------------|---|
| Ready For Occupancy                | Yes No- Will Be Ready: _____  |
| City of Greensboro RUCO            | No Yes (please provide for our files)   |
| Heated Square Footage              |   |
| Bedrooms                           |   |
| Full Baths                         |   |
| Half Baths                         |   |
| Rooms                              | Living; Dining; Eat in Kitchen; Den; Sunroom; Bonus; Office; Screen Porch; Living/Dining Combo; Basement; Veranda   |
| Amenities                          | Garden Tub; Gas Logs; Garden Space; Patio; Deck; Ceiling Fans; Blinds; Fenced Yard; Cable Included; Lawn care Included; Neighborhood Pool; Clubhouse; Walking Trails; Tennis Court; Playground; Pond; Community Lake; Dock; Backyard Pool; Security System; Master on Main; Hot Tub; Historic District; Carbon Monoxide Detector; Dog Run; Sauna; Wet Bar; Horse Stable; Lake Front; Storage Shed; Skylights; Vaulted Ceilings; Gated Community; New Construction; Newly Renovated; |
| Home Warranty                      | Yes No  |
| Warranty Company & Contact         |   |
| Homeowners Association             | No Yes _____  |
| HOA Management Company Name        |   |
| Telephone #                        |   |
| Association Docs Deed Book/ Page # |   |
| Association Dues Include           | Water Exterior Maint Other _____  |
| Clean Gutters                      | 1 time per year 2 times per year Never  |
| HVAC Filters #1 Size               |   |
| Quantity                           |   |
| HVAC Filters #2 Size               |   |
| Quantity                           |   |
| HVAC Filters #3 Size               |   |
| Quantity                           |   |
| Accept Pets                        | Yes, up to 25lbs with \$250 fee from tenant per pet No  |
| Accept Students                    | Yes No  |
| Accept Smokers                     | Yes No  |
| Section 8 Accepted/ Approved       | Not accepted Accepted Approved  |
| Insurance Company                  |   |
| Agent & Telephone Number           |   |
| Map Area                           |   |
| Map Grid                           |   |
| Year Built                         |   |
| Electric Provider                  | Duke Power Other: _____   |
| Water                              | City Well Other Included in Rent? Y / N   |
| Provider Name & Telephone #        |   |
| Sewer                              | City Septic   |
| Provider Name & Telephone #        |   |
| Trash Provider & Telephone #       | City Other  |
| Trash Pick-Up Day                  | Mon Tues Wed Thurs Fri  |

|                                 |  |
|---------------------------------|--|
| Security System                 |  |
| Company Name & Telephone #      |  |
| Type of Unit                    | Single Townhome Condo Apartment Other    |
| Style of Unit                   | Traditional Ranch                        |
| Stories                         |  |
| Subdivision                     |  |
| Parking                         | Garage Driveway Parking lot Street Other |
| Flooring                        | Carpet Wood Tile Vinyl                   |
| Fireplaces                      | None One Two Three More                  |
| Heat                            | Electric Gas Propane Oil Other           |
| Service Provider (fuel company) |  |
| Air Conditioning                | None Central Window Other                |
| Water Heater                    | Electric Gas Solar Other                 |
| Range                           | No Yes- details:                         |
| Compactor                       | No Yes- details:                         |
| Microwave                       | No Yes- details:                         |
| Refrigerator                    | No Yes- details:                         |
| Disposal                        | No Yes- details:                         |
| Dishwasher                      | No Yes- details:                         |
| Washing Machine                 | No Yes- details:                         |
| Dryer                           | No Yes- details:                         |
| Exterior Finish                 | Brick Vinyl Wood Stone Other:            |
| Elementary School               |  |
| Middle School                   |  |
| High School                     |  |
| Mailbox Key(s)                  | No Yes: Quantity                         |
| Pool Key(s)                     | No Yes: Quantity                         |
| Storage Shed Key(s)             | No Yes: Quantity                         |
| Garage Door Opener(s)           | No Yes: Quantity                         |
| Other Key(s)                    | No Yes: Desc: Quantity                   |
| Rent to Own                     | No Yes                                   |
| Rent to Own Price               |  |
| Rent to Own Deposit             |  |
| % Rent Applied to Down Payment  |  |
| Currently For Sale              | No Yes                                   |
| Agent & Telephone Number        |  |
| Other Item                      |  |
| Directions                      |  |

Please List Any Other Marketing or Inventory Items (blinds, rugs, etc.) Below

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